

# MANDATORY DISCLOSURE

## I. Name of the Institution

INDORE POLYTECHNIC , INDORE  
Pithampur Road, Opp. I.I.M. Rau, Indore-453331, M.P.  
PH: 4010600-01 Fax. 0731-4010602  
Website: [www.indoreinstitute.com](http://www.indoreinstitute.com) Email: principal\_iip@indoreinstitute.com

## II. NAME & ADDRESS OF THE PRINCIPAL/DIRECTOR

Mr. Umesh Parekh  
Principal  
INDORE POLYTECHNIC , INDORE  
Opp. I.I.M. Pithampur Road, Rau, Indore-453331, M.P.  
PH: 4010600-01 Fax. 0731-4010602  
Website: [www.indoreinstitute.com](http://www.indoreinstitute.com) Email: principal\_iip@indoreinstitute.com

## III. NAME OF THE AFFILIATING UNIVERSITY

RAJIV GANDHI PROUDYOGIKI VISHWAVIDYALAYA,  
AIRPORT BYPASS ROAD, GANDHI NAGAR, BHOPAL, M.P.-462036  
PH: 0755-2742003, FAX: 0755-2742006  
Website: [www.rgtu.net](http://www.rgtu.net)

## IV. GOVERNANCE

### ❖ Members of the Board and their brief background

#### MEMBERS OF GOVERING BODY

1	Mr.Rohit Jain	Chairman	Industrialist
2	Mr. Siddharth Verma	Member	Industrialist
3	Mr. Umesh Parekh	Member Secretary	Academician
4	Nominee of DTE	Member	Ex-Office
5	Nominee of RGPV	Member	Ex-Office
6	Nominee of AICTE	Member	Ex-Office

### ❖ Members of Academic Advisory Body

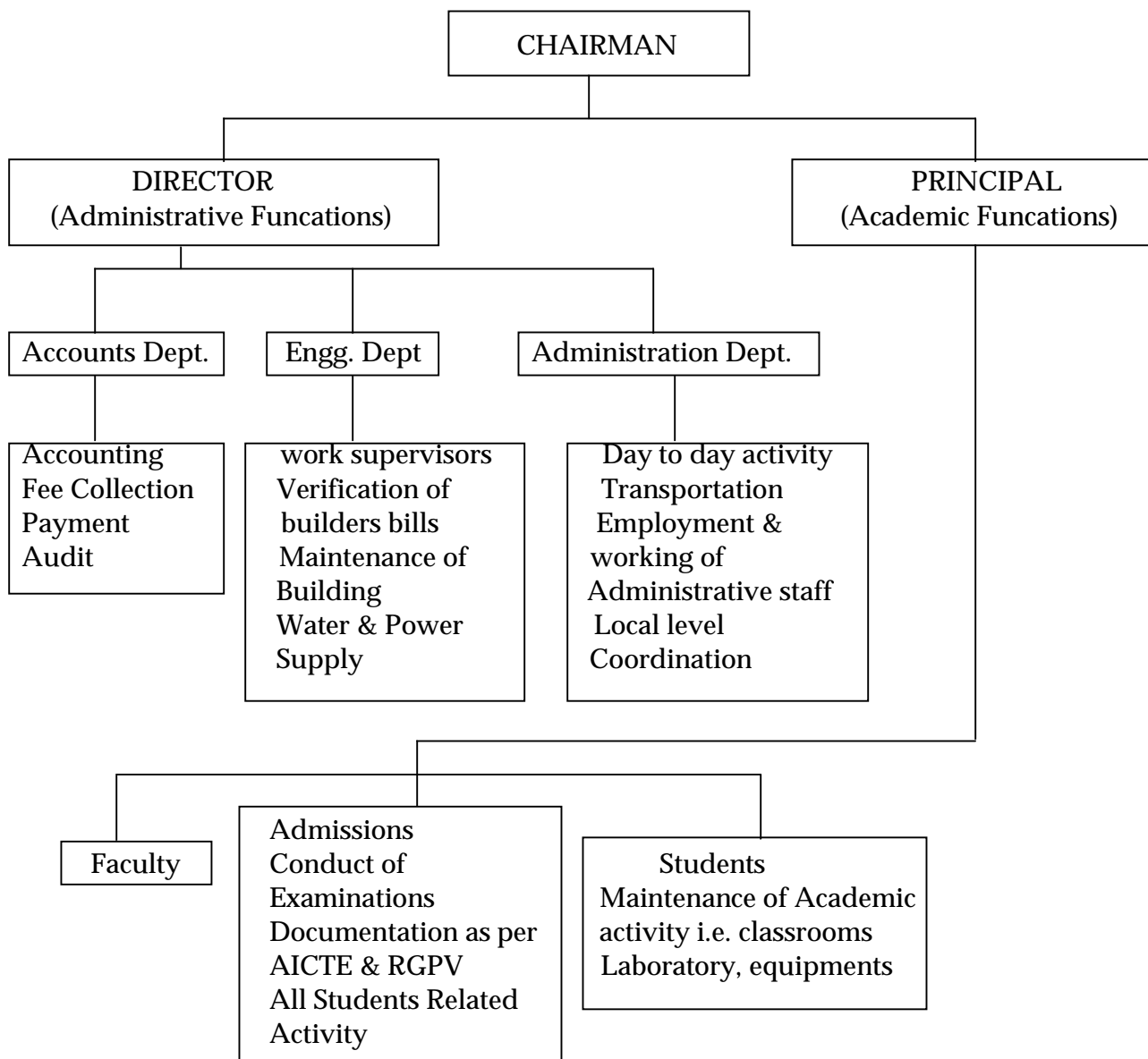
#### MEMBERS OF ACADEMIC ADVISORY BODY

1	Mr.Umesh Parekh	Chairman
2	Mr.Gaurav Agrawal	Member
3	Mr.Navneet Arya	Member
4	Mr. Ankit Mangal	Member

### ❖ Frequency of the Board Meetings and Academic Advisory Body

Board meeting once in six months & academic advisory body meeting once in three months.

❖ Organizational chart and processes



❖ Nature and Extent of involvement of faculty and students in academic affairs/ improvements

Faculty members are involved in development and management of laboratories and for the development of the departmental activities, like: guiding projects, seminars and similar activities apart from their usual teaching as per University Requirements. Some of the faculty members are responsible for the cultural activities, sports activities and Institute Time table for teaching.

- ❖ Mechanism/Norms & Procedure for democratic/good Governance  
Departmental heads are given the responsibilities for assigning the teaching load of the faculty members, inviting quotations for purchasing, making comparative statements assigning various duties to the faculty members/staff. Once in 15 Days a meeting of all the staff members is usually conducted to have feed back on above & the general working of the department for future development.
- ❖ Student Feedback on Institutional Governance/faculty performance  
Students are required to fill the Response Form for all the subjects being taught to them during the semester, so that academic problems are understood in general along with the valuation of the faculty performance.
- ❖ Grievance redressed mechanism for faculty, staff and students  
Faculty, staff and students are free to approach the Principal for any problem pertaining to their academic requirements; Personal guidance is also given in case required.

V. PROGRAMMES

- ❖ Name of the Programmes approved by the AICTE  
D.Pharmacy
- ❖ Name of the programme accredited by the AICTE  
Not applicable
- ❖ For each programme the following details are to be given.

Course/ branch	Total Seats	Duration
D.Pharmacy	60#	Two Years

# One seat reserved for J&K resident from All India quota.

- ❖ Cut off mark/rank for admission during (2007-08 )years

S.No.	Test	Marks
1	PEPT	120
2	12 <sup>th</sup> Basic	60%

- ❖ Fee           As per state govt. norms
- ❖ Placement Facilities: : A separate placement cell is established in the institute.

## VI. FACULTY

❖ Branch wise list of faculty members:

S.NO	Name	Qualification	Area of Specialize
1	Mr. Umesh Parekh	M.Pharma	Pharma Chem
2	Mr. Gaurav Agrawal	B.Pharma	-
3	Mr. Navneet Arya	B.Pharma	-
4	Mr. Ankit Laddha	B.Pharma	-
5	Mr. Ankit Mangal	B.Pharma	-
6	Ms. Saraswati Jaiswal	B.Pharma	-
7	Mr. Prakesh Ojha	B.Pharma	-
8	Mr. Vipin shah	B.Pharma	-
9	Mr. Narayan Sharma	B.Pharma	-

- Permanent Faculty
- Visiting Faculty
- Adjunct Faculty
- Guest Faculty
- Permanent Faculty: student ratio      1:15

❖ Number of faculty employed and left during the last three years:-

S.No.	Year	No.of Faculty Empolyed	No.of Faculty Left
1	2007-08	04	--
2	2008-09	05	--

## VII. PROFILE OF PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED

- |  |                            |
|--|----------------------------|
| 1. Name                                      | Umesh Parekh               |
| 2. Date of Birth                             | 05 <sup>th</sup> June 1959 |
| 3. Education Qualification                   | M. Pharma(Pharm. Chem.)    |
| 4. Work Experience                           |                            |
| *Teaching                                    | 05yr                       |
| *Research                                    | Na                         |
| *Industry                                    | 17yr                       |
| *Others                                      | Na                         |
| 5. Area of Specializations                   |                            |
| 6. Subjects teaching at Under Graduate Level |                            |
| Post Graduate Level                          |                            |
| 7. Research guidance in                      |                            |
| No of paper published in                     |                            |
| Master's                                     | -                          |
| Ph. D  | -                          |
|  | National Journals          |
|  | Internationals Journals    |
|  | Conferences                |
| 8. Projects Carried out                      |                            |
| 9. Patents                                   |                            |

- 10. Technology Transfer
- 11. Research Publications
- 12. No. of Books Published with details

Faculty members profile                      Pl. See Annexure no. 2 A (1), B (5) of compliance report

VIII. FEE

- ❖ Details of fee, as approved by State fee Committee, for the Institution.  
As per state govt. norms
- ❖ Time Schedule for payment of fee for the entire programme  
Schedule for payment of fee is notified from time to time.
- ❖ No. of fee waivers granted with amount and name of students.  
NIL
- ❖ Number of scholarship offered by the institute, duration & amount.  
NIL
- ❖ Criteria for fee waivers/scholarship.  
As per the direction of the governing body.
- ❖ Estimated cost of boarding and lodging in Hostels.  
Hostel facilities proposed.

Information on infrastructure and other resources available LIBRARY:

- ❖ Number of Library books/Titles/Journals available (programme-wise)

Course(s)	Number of titles of the books	Number of volumes	Journals	
			National	International
D. Pharmacy	170	1750	6	6

- ❖ List of online National/International Journals subscribed.
- ❖ E-Library facilities.

LABORATORY:

- ❖ List of Major Equipment/Facilities                      Pl. See Annexure no. 6 point no 6 of compliance report
- ❖ List of Experimental Setup

COMPUTING FACILITIES:

- ❖ Number and Configuration of Systems: 35PC's, P4, 40 GB, 256MB RAM
- ❖ Total number of systems connected by LAN: 100%
- ❖ Total number of systems connected to WAN: NIL
- ❖ Internet bandwidth: 2 mbps
- ❖ Major software packages available: available
- ❖ Special purpose facilities available: Digital Library, Internet 24hours, Dispensary well equipped Labs hygienic canteen in the campus.

## WORKSHOP:

- ❖ List of facilities available. NA

Games and Sports Facilities: All facilities and accessories are available for indoor and outdoor games.

Outdoor: Football, Cricket, Volleyball, Lawn Tennis, Track & Field, Handball, Kho-Kho, Basketball, and Indoor sports like Table-Tennis, Chess, Carrom etc.

Extra Curriculum Activities:

YOGA, Dance competition, Pharmacy Day, Teachers Day, Annual Function, Singing Competition, Seminars, Debates, Sports etc.

Classrooms, Tutorial Rooms, Laboratories, Drawing Halls, Computer Center

	Available in the institution	Available in the Institution (Sq.M)
Class Rooms	02	156
Tutorial Hall	02	156
Drawing Hall	Not Applicable	115(Drug Museum)
Computer Centre	01	78
Library	01	150
Laboratories & workshops	05	445

Central Examination Facility,  
Number of rooms and capacity of each.

AVAILABLE  
. 60 students (min)

## TEACHING LEARNING PROCESS

- ❖ Curricula and syllabi: Provided by University (RGTU, Bhopal)
- ❖ Academic Calendar of the University: ENCL: 02
- ❖ Academic Time Table: ENCL: 02
- ❖ Teaching Load of each Faculty: for lecturer (L:T:P) 8:0:8
- ❖ Internal Continuous Evaluation System and place: Mid Sem, Viva, Assignemnts, etc
- ❖ Students' assessment of Faculty, System in place: Performance appraisal for each subject in every semester

NOTE: Suppression and/or Misrepresentation of information would attract appropriate penal action.